



*Exquisite form. Innovative function.*

## **JWH CABINETS DESIGN AGREEMENT 2018**

We are pleased you are considering JWH Design & Cabinetry (JWH) for your project. Finding creative solutions to improve the flow, function and aesthetics of every home is truly our passion and specialty. Our JWH Custom Cabinetry, fabricated by our **own millshop in Pennsylvania**, allows us to have complete control over design, manufacturing, timing, and pricing. The JWH Team is dedicated to bringing creativity, energy and expertise to every Client and every project.

### **Consultation:**

During your complimentary consultation in our Showroom, we want you to meet our Team, explore the features of our JWH Custom Cabinetry, learn about our full range of services, and discover how our expertise can benefit your project. Reviewing your architectural plans, measurements and/or photos of your home, allows us to discuss and evaluate the layout of your current spaces. We discuss the goals and wish lists for your new spaces, appliance and fixture preferences, specific family needs, as well as budget expectations. Magazine or online photos of ideas you may have gathered help us identify your preferred style of cabinetry and other design details. We are then able to discuss estimates for your cabinetry, as well as many of the other components, including countertops, plumbing, lighting, tile, and hardware. We strive to give potential Clients clear facts and realistic expectations about the design and renovation process before making the decision to move ahead together.

### **Design & Cabinetry Concepts:**

To begin the design phase for your project, we request a \$2500 deposit for the main room. If there are adjoining spaces to be considered and/or other rooms to be designed, additional deposits will be listed in the Addendum. All deposits will be applied to the JWH Cabinetry in the associated rooms. \*\*

Our Team will schedule a time to take measurements and photographs of your existing space, or work with your architectural plans. We start with 2-3 layout options, focusing on suggested architectural changes and incorporating appropriate appliance and fixture sizes. Our 3-dimensional perspectives enable you to visualize your new space and the proposed concepts for your cabinetry and finishes. All drawings are PDF's and are available on the Worktable section of our website. Feedback through the Worktable also allows everyone to stay connected and organized. This creative and interactive process continues as the overall style is refined. \*

### **Cabinetry Quotes:**

Once the overall design and cabinetry concepts are confirmed, we will request a detailed cabinetry quote from our Millshop. Your written quote will include the specific cabinet construction, door/drawer style, recommended accessories, special features, and specific moulding quantities. We continue the design process as needed to add/delete features until the cabinetry configuration and cabinetry budget are approved.

### **Construction & Cabinetry Drawings:**

Preparation of the dimensioned drawings is the next important step in the process. "Construction Drawings" include framing dimensions, window and door centerlines, and plumbing/electrical notes. These drawings can be used for general construction budgets and will also be used by your Architect and/or Contractor before and during your project. "Cabinetry Shop Drawings" include the detailed cabinetry layout and elevations, moulding profiles, accessories, and appliance model numbers. These drawings will be reviewed together in our Showroom and revised as needed until approved. A 25% deposit is required to start the Construction Drawings, and 25% deposit is required to prepare the Cabinetry Drawings before any dimensions will be released.\*\*

**JWH Cabinetry Installation Services:**

JWH recommends that our Team handle the specialized installation of your custom cabinetry. JWH Installers' responsibilities include verification of final room dimensions, meeting the tailgate delivery and transfer into the jobsite, and precise installation of the cabinetry, mouldings, appliance panels and hardware. We also include free cabinetry adjustments and touch-ups during the first year, and there are no labor charges for warranty items. Cabinet Installation is calculated at 20% of the cabinetry cost. *See our **JWH Cabinetry Installation Agreement.***

**Cabinetry Order:**

Once the Cabinetry Shop Drawings are approved, and field dimensions have been verified by the Installers, your cabinetry will be requested by the Millshop. The NKBA Standard Form of Agreement will include the Final Cabinetry Quote, JWH Installation (20%), or applicable sales tax, if cabinetry is not being installed by JWH, and jobsite delivery (\$850), less all deposits received. Once the NKBA, JWH Installation Agreement, and all JWH drawings are signed and returned to JWH, your cabinetry order is ready to be submitted to our Millshop. *From this point, your beautiful JWH custom cabinetry will be ready for delivery to your home in 8-10 weeks.*

**Cabinet Delivery:**

JWH will give you an estimated delivery date for your new cabinetry based on an average 8-10 week lead time. Final payment amount on the NKBA is due by personal check (3) days prior to delivery, or by certified check at delivery. Cabinets will not be delivered without full payment. If requested, cabinets can be held for 30 days at no charge; however, payment in full is required as soon as the cabinets are ready to ship to JWH.

**JWH Design Team Services:**

Our JWH Design Team is available to assist in the design and coordination of the other finishes in your project: countertops, hardware, lighting, plumbing fixtures, tile, and final paint choices. To start this next phase of design after the completion of the Cabinetry Shop Drawings, a \$1500 design deposit is requested, and will be applied at our hourly rate of \$150/hour. We give you the option of using as much (or as little) of our time and expertise as needed. Any unused design time will be applied to material purchases. We are able to offer discounts on most items purchased through JWH. The result is a time-saving, cost-saving, and streamlined design process to ensure that all the decisions work together for the overall look, function, and budget of your project. *See our **JWH Design Team Services Agreement;** you will be asked to accept or decline this additional design service agreement.*

**Construction Management:**

JWH is a licensed General Contractor in New York and Connecticut. Our Team may be available to coordinate your full construction project from start to finish. Our design/build service provides Clients with the best combination of design expertise, timely scheduling of sub-contractors and materials, as well as individualized attention throughout the process, for an efficiently managed project and fully satisfactory results. Please let us know if you would like to discuss the full range of JWH Construction Management services we offer.

We hope this clarifies what you can expect from JWH Design & Cabinetry. We are committed to helping our Clients make the best choices for their projects. We look forward to working together on your Kitchen project.

JWH Design & Cabinetry

Client, Agreed and Accepted:

Printed: \_\_\_\_\_

Signature: \_\_\_\_\_

By Jennifer W. Howard

Date: \_\_\_\_\_

Check #: \_\_\_\_\_

*\* If the Cabinetry Design step extends beyond 3 months, or requires more than 6 options, additional deposits will be requested and applied to your JWH Cabinetry.*

*\*\* All deposits are not refundable once work by JWH has started.*